

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting October 23, 2017 at 7:30 p.m.
Clinton Township Middle School Auditorium**

CALL TO ORDER: Ms. Grant called the meeting to order at 7:46 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 5, 2017.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Board Members:

Present: Maria Grant, President
Rachel McLaughlin, Vice President
Jeffrey Foy
Kevin Maloy
Maria McHugh-departed at 9:10pm
Alissa Olawski
Yehara Raddalgoda-departed at 9:10pm
Susan Vanderoef

Not Present: Alicia Demmerle

Present: *District Administrators:*
Dr. Pamela Fiander, Superintendent of Schools
Mr. Edward F. McManus, Business Administrator/Board Secretary

Also Present: Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Mrs. McHugh led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Mr. Maloy was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

- Staff Recognition
- Financial Analysis

Ms. Grant recognized Miss Kendra Squindo for her athletic achievement of going above and beyond and read a proclamation to honor her athletic performance. Miss Squindo thanked her son and associate Kerry Muller.

Ms. Grant spoke about actions to positively impact district. She stated that in 2015 the Clinton Township Board of Education saw delays in receiving timely payments from the municipality. On April 24, 2017 the board approved a tax payment schedule. The district reached out to the Mayor in April. The Mayor would not commit to a tax payment schedule. In July of 2017 they did not meet the district schedule.

Ms. Grant introduced John Barret and Joe Kelly, Principals in a Private Consulting Firm, who presented a Financial Analysis and Review of the Clinton Township Municipality historical financial status. Board president Ms. Grant noted that Mr. Barrett's qualifications include but are not limited to being a Certified Municipal Finance Officer and that Mr. Kelly is a CPA as well as a Registered Municipal Accountant. She stated that they were retained to review municipal account payments to the district. The central theme of Mr. Barrett's and Mr. Kelly's presentation was an explanation of "Deferred School Taxes" and their impact of this accounting procedure used by the Clinton Township Municipality on the payment of the tax levy to the Clinton Township Board of Education

Following the presentation Mr. Barret and Mr. Kelly accepted questions from the Board Members.

Mr. Maloy questioned where the money went and if the state will forgive the municipality debt.

Ms. Grant questioned the municipality's deferred school taxes. She also inquired about the current tax collection percentage and the effect of a reduced school budget to the municipality.

Dr. Foy questioned whether deferred school taxes are in the public budget.

Mrs. McLaughlin questioned whether the state has an interest in a Municipal Budget.

After the members of the Board completed their questions, Ms. Grant, Board President, opened the floor for members of the public to question or comment on the Financial Analysis presentation.

Tim Panos asked what the obligation of the Township was if 20% of the tax levy was requested by the district.

Lana Brennan asked what happens if the debt service is not paid and when the state may step in.

At this time, Board President Ms. Grant stated that the intent of the presentation was to educate the Board of Education as to Clinton Township Municipality Financial situation. Ms. Grant has requested that the Board of Education vote on a resolution to prepare the district should the Municipality continue to delay tax levy payments which would jeopardize the financial operation of the school district. The Resolution would allow the Superintendent of Schools and the Business Administrator to issue Tax Anticipation Notes in order to pay teacher salaries, health benefits, special education tuitions and other expenses deemed critical for the operation of the district. Ms. Grant stated that the resolution was being taken as a "Precautionary Measure Only."

Ms. Grant then read the motion and the Resolution.

Action 18-FF-081:

BE IT RESOLVED that the Board of Education hereby approves the resolution entitled, Authorization Regarding Tax Anticipation Notes & Legal Action Authorization as stated below:

**RESOLUTION
AUTHORIZATION REGARDING TAX ANTICIPATION NOTES &
LEGAL ACTION AUTHORIZATION**

WHEREAS, pursuant to *N.J.S.A. 54:4-75*, a municipality collects property taxes and holds them in trust for the county and local school district; and

WHEREAS, the municipality is obligated to remit those payments according to a defined schedule; and

WHEREAS, the Board approved a municipal tax payment schedule for the 2017-18 school year at its April 24, 2017 meeting; and

WHEREAS, upon inquiry made by the Board, Clinton Township advised that it will not provide the Board with a defined payment schedule, nor will the Township commit to the Board's payment schedule; and

WHEREAS, without Clinton Township's regular payments of the tax monies due to the Board in a timely manner, the Board will be forced to defer payment on various critical items, such as utilities, professional fees, special education tuition payments, and the like, and may be forced to do so again; and

WHEREAS, in order to meet its expenses, boards of education are permitted to borrow money with interest rates up to 6% per annum by issuing tax anticipation notes pursuant to *N.J.S.A. 18A: 22-42*; and

WHEREAS, the Board has many expenses it cannot and will not defer, such as those related to employee compensation and benefits; and

WHEREAS, should Clinton Township not remit the Board's taxes in accordance with its proposed tax payment schedule, the Board may be required to borrow money in order to meet its expenses, which it will be required to pay back with interest,

NOW THEREFORE BE IT RESOLVED THAT, should the Board not receive timely payments in accordance with the payment schedule that it approved at its April 24, 2017 meeting, the Board hereby authorizes the Superintendent and Business Administrator to take action to raise the appropriate revenue necessary to meet its expenses by issuing tax anticipation notes in accordance with *N.J.S.A. 18A: 22-42*; and

NOW THEREFORE BE IT FURTHER RESOLVED THAT, should the Board not receive timely payments in accordance with the payment schedule that it approved at its April 24, 2017 meeting, the Board hereby authorizes the Board Attorneys to take any and all legal action necessary to secure the legally required payments of tax revenue from Clinton Township, and to seek reimbursement for all expenses and interest incurred by the Board in connection with the issuance of any notes.

Motion by Mr. Maloy, Seconded by Mrs. McLaughlin. The Board adopts resolution 18-FF-081 by a unanimous roll call vote.

At this time, Board President Ms. Grant, stated that last month, representatives of the Clinton Township Education Association (CTEA) and the Clinton Township Board of Education met last month to develop a core set of values. Ms. Grant expressed her thanks to the leadership of the CTEA and looks forward to a joint collective bargaining session to be held on Saturday, October 28, 2017

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 18-SU-009 through 18-SU-012

Dr. Fiander presented the following to the Board of Education:

1. Enrollment Report - 1,263
2. Suspension Report
 - (1) - (1) Day In-School Suspension - CTMS
 - (1) - (1/2) Day In-School Suspension - CTMS
 - (1) - (1) Day Out-of-School Suspension - CTMS
3. HIB & Violence and Vandalism - Reporting Period 1/1/17 - 6/30/17
4. QSAC Statement of Assurance

Action 18-SU-009:

BE IT RESOLVED that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.

Action 18-SU-010:

***BE IT RESOLVED** that the Board of Education hereby affirms the first reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 64523*
- *HIB Report Tracking Number 64680*
- *HIB Report Tracking Number 64956*
- *HIB Report Tracking Number 65033*
- *HIB Report Tracking Number 54402*

Action 18-SU-011:

***BE IT RESOLVED** that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 54002*
- *HIB Report Tracking Number 54084*
- *HIB Report Tracking Number 54114*

Action 18-SU-012:

***BE IT RESOLVED** that the Board of Education approves the following resolution approving the Clinton Township School District Electronic Violence and Vandalism and Harassment, Intimidation & Bullying (HIB) Reports;*

***WHEREAS**, N.J.S.A. 18A: 17-46, N.J.A.C. and N.J.A.C. 6A: 16-5.3(f); require that at two public hearings each year, the Superintendent of Schools provides a report to the Board of Education on all acts of violence and vandalism which occurred in the school district during the previous school year;*

***WHEREAS**, N.J.S.A. 18A: 36-5.1 and N.J.A.C. 6A: 16-5.2 designated October 16-20, 2017 as School Violence Awareness Week in the state of New Jersey;*

***WHEREAS**, the Clinton Township School District has observed this week by organizing activities to prevent school violence, including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;*

***WHEREAS**, law enforcement personnel were invited to join members of the teaching staff in the discussions;*

WHEREAS, programs designated to help recognize warning signs of school violence and to instruct on recommended conduct during an incident of school violence were provided for school employees;

WHEREAS, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct public hearings on the violence and vandalism report;

THEREFORE BE IT RESOLVED, that the Board of Education accepts the Superintendent's public report on Violence and Vandalism and HIB for the reporting period 1/1/17-6/30/17.

Motion by Mrs McLaughlin, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-SU-009 through 18-SU-012 on a roll call vote as follows: ayes 6 nays: 0; abstain: 0; absent: 0.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Lana Brennan inquired about the HIB statistics

Faith Furman and **Sue Straight**, Nurses in the Clinton Township School District, inquired about the contract with Delta-T for substitute nurses. They asked whether the existing substitute nursing pool would be contacted first. They expressed their concerns about an agency covering the district with substitute nurses. They suggested that maybe current substitute rates can be raised for the current substitute nurses.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Allison Ford stated that as of 10/9/2017, the district had no Director of Special Services and inquired about when the position would be filled.

Danielle Nugent expressed her appreciation and support for the Book Fair.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**Action Items 18-BA-010 through 18-BA-013****Informational:**

- The date of the Board of Education's next regular meeting is scheduled for Monday, November 20, 2017 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.
- Bus Evacuation Drills were conducted successfully at the Clinton Township Middle School and the Round Valley School on Tuesday, October 10, 2017. The drills were also conducted successfully at the Patrick McGaheeran School and the Spruce Run School, including afternoon Preschool, on Wednesday, October 11, 2017.

Action 18-BA-010:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

September 25, 2017

Executive Session

September 25, 2017

Action 18-BA-011:

BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the periods ending September 30, 2017.

Action 18-BA-012:

BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the periods ending September 30, 2017.

Action 18-BA-013

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of September 30, 2017; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by Mrs. Olawski, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-BA-010 on a roll call vote as follows: ayes 6 nays: 0; abstain: 2; absent: 0. Abstentions are for the Executive Session Minutes only. The Board adopts resolution 18-BA-011 through 18-BA-013 on a roll call vote as follows: ayes 7 nays: 0; abstain: 0; absent: 0.

COMMITTEE REPORTS

FACILITIES/FINANCE:

Alissa Olawski- Chair; Kevin Maloy, Alicia Demmerle, Maria Grant

Action Items 18-FF-071 through 18-FF-080

Action 18 FF-071:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$2,596,409.49 for the period ending October 23, 2017.

Action 18-FF-072:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/Meals</i>
<i>Diane Chelminiak Dawn Napoli</i>	<i>Creating a Successful Maker Space Classroom Monroe Twp., NJ</i>	<i>11/15/17</i>	<i>\$149.00 per person</i>	<i>OMB</i>	<i>N/A</i>
<i>Brian Farkas</i>	<i>Tech & Learning Live @ Princeton Princeton, NJ</i>	<i>10/20/17</i>	<i>\$285.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Jennifer Paccione</i>	<i>ELA Train the Trainer Conference East Windsor, NJ</i>	<i>12/13/17</i>	<i>\$199.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Jennifer Sandorse</i>	<i>Rutgers Gifted Education Conference Somerset, NJ</i>	<i>11/17/17</i>	<i>\$189.00</i>	<i>OMB</i>	<i>N/A</i>

Action 18-FF-073:

***BE IT RESOLVED** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:*

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
Chelsey Lindaberry	Choice - Based Art Education	Morningside College	Winter 2017
Courtney Chipman	Inquiry Instruction in the Classroom	Centenary University	Spring 2018
Rita Russomano	Foundations in STEM	The College of NJ	Spring 2018
Cheryl Zarra	Selected Topics in Management	Fitchburg State University	Fall II 2017

Action 18-FF-074:

***BE IT RESOLVED** that the Board of Education approves the emergency school bus evacuation drills in accordance to the New Jersey Administrative code NJAC 6A: 27-11.2 on file in the Business Office, for the 2017-2018 school year.*

Action 18-FF-075:

***BE IT RESOLVED** that the Board of Education hereby authorizes the School Business Administrator to cancel stale/outstanding checks from the Cafeteria Account as follows:*

<i>Check#</i>	<i>Date</i>	<i>Amount</i>
1274	6/30/16	\$ 5.15
1290	6/30/16	\$11.90
1305	6/30/16	\$20.35

Action 18-FF-076:

***BE IT RESOLVED** that the Board of Education hereby approves a contract with Delta-T Group to provide Substitute School Nurses, as needed, at CTMS, RVS, PMG and SRS at a rate of \$37.50 per hour for the 2017/2018 school year.*

Action 18-FF-077:

***BE IT RESOLVED**, that the Board of Education hereby approves Hunterdon Medical Center to administer a Neurodevelopmental Assessment for Local ID #210256 during the 2017/2018 school year for a fee of \$927.00.*

Action 18-FF-078:

***BE IT RESOLVED**, the Board of Education hereby approves Dr. Petti to administer a Psychiatric Assessment for SID #7831029186 during the 2017/2018 school year for a fee of \$950.00.*

Action 18-FF-079:

BE IT RESOLVED that the Board of Education hereby approves the Comprehensive Maintenance Plan and accompanying M-1 form for the 2017/18 school year.

Action 18-FF-080:

BE IT RESOLVED that the Board of Education hereby approves the contract for Bi-Annual inspection and Maintenance Plan for the Patrick McGaheeran School and Round Valley School Waste Water Treatment Plants with Rapid Pump Meter Service Co., Inc. at a rate of \$6,250 for the remainder of the 2017-2018 school year with two optional one year renewals.

Committee Chair, Mrs. Olawski provided a review of the above Finance and Facilities Committee Board Motions and recommended Board approval.

Motion by Mrs. Olawski, Seconded by Mrs. Vanderoef. The Board adopts resolution 18-FF-071 through 18-FF-080 on a unanimous roll call vote of 6-0.

PERSONNEL/NEGOTIATIONS:

Personnel: Susan Vanderoef – Chair; Maria Grant, Alissa Olawski

Negotiations (CTEA): Maria Grant- Chair; Alissa Olawski, Kevin Maloy & Alicia Demmerle

Negotiations (CTAA): Susan Vanderoef - Chair; Rachel McLaughlin Alissa Olawski & Maria Grant

Action Items 18-PN-098 through 18-PN-122

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 18-PN-098:

BE IT RESOLVED that the Board of Education hereby approves the purchase of Treps Ed Entrepreneurship Education Program start-up kit and supplies for CTMS in the amount of \$1,350.99.

Action 18-PN-099:

BE IT RESOLVED that the Board of Education hereby acknowledges that the New Jersey Department of Education approved the Clinton Township School District 2017-2018 ESSA Grant Application on September 23, 2017.

Action 18-PN-100:

BE IT RESOLVED that the Board of Education hereby approves the submission of the 2017-2018 Statement of Assurance for New Jersey Quality Single Accountability Continuum (NJQSAC).

Action 18-PN-101:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-007 (July 24, 2017) to reflect a change to the start date for Maternity/Disability Leave of Absence for **Maggie Bradford**, PMG Grade 3 Special Education from November 9, 2017 to November 1, 2017.

Action 18-PN-102:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-PN-222 (June 26, 2017) to reflect a change to the start date for Maternity/Disability Leave of Absence for **Tina Rockafellow**, RVS Teacher – Grade 5, from November 13, 2017 to September 27, 2017.

Action 18-PN-103:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-047 (August 21, 2017) to reflect a change to the end date for Disability Leave of Absence for **Victor Santimit**, CTMS Custodian, from October 27, 2017 to November 3, 2017.

Action 18-PN-104:

BE IT RESOLVED that the Board of Education hereby approve the request for Disability Leave of Absence for **Laura Jaw**, SRS Teacher – Grade 1, for the period beginning October 20, 2017 through November 12, 2017.

Action 18-PN-105:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of, **Theresa Fernandes**, CTMS Teaching Assistant, effective December 4, 2017.

Action 18-PN-106:

BE IT RESOLVED, that the Board of Education hereby approves **Christina Giordano** to be a Teaching Assistant at the specified rate of \$18.00 per hour for after school activities for the 2017/2018 school year.

Action 18-PN-107:

BE IT RESOLVED, the Board of Education hereby approves the following **Sarah Barber** for training on student programs, ABA strategies and classroom procedures for one hour after school, for a total of 6 hours, beginning October 1, 2017 through June 30, 2018; to be paid at the following specified hourly rate of \$20.06.

Action 18-PN-108:

BE IT RESOLVED, the Board of Education hereby approves the following staff to provide home instruction for the 2017/2018 school year at the specified rate of \$28.62 per hour:

*Amy Gittins
Angela Caruso*

Action 18-PN-109:

BE IT RESOLVED, the Board of Education hereby approves **Angela Caruso** to provide home instruction for SID # 5603359944 beginning October 4, 2017 through November 3, 2017 for up to 10 hours per week at the specified rate of \$28.62

Action 18-PN-110:

BE IT RESOLVED that the Board of Education hereby approves the following CTSD Staff to be Ski Club Chaperones (self-funded) for the 2018 CTMS Ski Club season at the specified rate of \$150 each, per night, for six nights, as per negotiated agreement:

<i>Staff</i>	<i>Years of Experience</i>
<i>Brent Ruge</i>	<i>5</i>
<i>Steven Schaefer</i>	<i>7</i>
<i>Richard Tarriff</i>	<i>15</i>
<i>Ellen Jacobsen</i>	<i>4</i>
<i>Jessica Comerford</i>	<i>0</i>
<i>Mary Claire Spadone</i>	<i>1</i>
<i>Kelly Gallo</i>	<i>0</i>
<i>Lisa Waddell</i>	<i>1</i>

Action 18-PN-111:

BE IT RESOLVED that the Board of Education hereby approves the following CTSD Staff to be substitute Ski Club Chaperones (self-funded) for the 2018 CTMS Ski Club season at the specified rate of \$150 per night as per negotiated agreement:

<i>Staff</i>	<i>Years of Experience</i>
<i>Diane Cormican</i>	<i>15</i>
<i>Joy Mitariten</i>	<i>0</i>

Action 18-PN-112:

BE IT RESOLVED that the Board of Education hereby approves the following CTSD staff to be coaches for the 2018 Winter Sports Season, as per negotiated agreement, including: "acknowledgement in writing of their understanding of the activity they will be overseeing, the salary they will be paid, the minimum number of hours the activity will require, and that a quality assessment of the activity will be performed upon its completion."

<i>Winter Season</i>	<i>Stipend</i>	<i>Coach</i>	<i>Years of Experience</i>
<i>Boys Basketball</i>	<i>\$3,710</i>	<i>D. Helmstetter</i>	<i>8</i>
<i>Boys Assistant Basketball</i>	<i>\$2,014</i>	<i>C. Schade</i>	<i>0</i>
<i>Girls Basketball</i>	<i>\$3,710</i>	<i>C. Wendel</i>	<i>4</i>
<i>Girls Assistant Basketball</i>	<i>\$2,359</i>	<i>C. Lindaberry</i>	<i>3</i>
<i>Cheerleading Coach</i>	<i>\$2,756</i>	<i>Dawn Hauck</i>	<i>15</i>
<i>Assistant Cheerleading Coach</i>	<i>\$1,484</i>	<i>Courtney Hauck Chipman</i>	<i>1</i>

Action 18-PN-113:

BE IT RESOLVED that the Board of Education hereby approves **Elizabeth Tracey** as a Drama Club chaperone for the 2018 Spring Drama Production at \$26.50 per hour for 1 hour per rehearsal, beginning October 16, 2017 to March 10, 2018. One chaperone allowed per rehearsal.

Action 18-PN-114:

BE IT RESOLVED that the Board of Education hereby approves the following CTSD school nurses to provide nursing services during the 2018 CTMS Dances and/or each 2018 Ski Club Trips at their specified hourly contracted rate. One nurse allowed per event

Michele Beha \$55.42

Faith Furman \$43.27

Susan Straight \$44.37

Action 18-PN-115:

BE IT RESOLVED that the Board of Education hereby approves the following mentor teacher assignment, with a stipend of \$1,000 for Alternate Route Candidates, pro-rated for dates of employment.

Mentor Teacher – Michelle Major

Novice Teacher – Nicole Spagnuolo (Note: Starting earlier than originally expected as an MLR teacher)

Action 18-PN-116:

BE IT RESOLVED that the Board of Education hereby approves the following staff members to participate in up to one hour of HIB training at the specified rate of \$12.75/hour.

<i>Kysinski, Ruth</i>	<i>RVS</i>
<i>Randazzo, Nicole</i>	<i>RVS</i>

Action 18-PN-117:

BE IT RESOLVED that the Board of Education hereby approves Rider University Student Teacher, Kristel Gallagher, to be placed with cooperating teachers **Jessica Partridge** and **Heather Stanley**, SRS, for Spring 2018, effective January 22, 2018 through May 3, 2018.

Action 18-PN-118:

BE IT RESOLVED that the Board of Education hereby approves Rider University Student Teacher, Meredith Eger, to be place with **Jennifer Cwynar**, (PMG 2nd gr. Teacher), for Spring 2018, effective January 22, 2018 through May 3, 2018.

Action 18-PN-119

BE IT RESOLVED that the Board of Education hereby approves **Sarah Barber** (TA), to observe **Elise Pozensky-Cohen**, CTSD Behavioral Therapist, for up to 10 days, in carrying out a functional behavior assessment (FBA) in district, to satisfy Sarah's requirements for supervised independent fieldwork in earning her BACB certification.

Action 18-PN-120:

BE IT RESOLVED that the Board of Education hereby approves **Cheryl Zarra** as Assistant to the Business Administrator at an annual salary of \$63,764, pro-rated, effective October 24, 2017.

Action 18-PN-121:

*BE IT RESOLVED that the Board of Education hereby approves **Brian Farkas** as Data Manager at an annual salary of \$50,800, pro-rated, effective October 24, 2017.*

Action 18-PN-122:

*BE IT RESOLVED that the Board of Education hereby approves **Michele Cone** as Director of Special Projects, at an annual salary of \$115,000, pro-rated, effective November 15, 2017.*

Committee Chair Mrs. Vanderhoef provided a review of the Action Items and Recommended approval.

Motion by Mrs. Vanderhoef, Seconded by Dr. Foy. The Board adopts resolution 18-PN-098 through 18-PN-122 on a unanimous roll call vote of 6-0.

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Jeff Foy, Maria McHugh & Yehara Raddalgoda

Action Items 18-PC-016 through 18-PC-018

Action 18-PC-016:

*BE IT RESOLVED that the Board of Education hereby approves the deletion, re-adoption, and re-instatement of policies and regulations, per the **attached Schedule "A"**.*

Action 18-PC-017:

BE IT RESOLVED that the Board of Education hereby approves the second reading and adoption of the following policies and regulations, as presented to the Board on September 25, 2017 as follows:

Policies

File Code 8550 - Policy - Written Charge Policy for Unpaid Meals

Action 18-PC-018:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

November 14 & 16, 2017

*Red Mill
Clinton, NJ*

Grade 2 - Ms. Newgarde

May 16 & 17, 2018

*JA Biztown
Edison, NJ*

Grade 5 - Ms. Johnson

Committee Chair Mrs. McLaughlin reviewed the items in the above action items and recommended Board approval.

Motion by Mrs. McLaughlin, Seconded by Mrs. Olawski. The Board adopts resolution 18-PC-016 through 18-PC-018 on a unanimous roll call vote of 6-0.

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Susan Vanderoef & Rachel McLaughlin

No report.

OLD BUSINESS

None

NEW BUSINESS

Mrs. McLaughlin discussed the possibility of having students make presentations at Board Meetings. Mrs. McLaughlin enjoys them and thinks they are beneficial. Mr. Maloy recommended that if the Board initiates this, Board meetings should start at 7PM.

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Lana Brennan thanked the Board of Education for posting the policies and inquired about the status of closing a school.

EXECUTIVE SESSION: Board Secretary Mr. McManus read the resolution below

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a*

lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action may be taken upon return.

Time: 9:25PM

Motion by Dr. Foy, Seconded by Mrs. Olawski. The resolution was adopted on full board consent.

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: 10:25PM

Motion by Mrs. Vanderoef, Seconded by Mr. Maloy. The resolution was adopted on full board consent. The Board reconvened Public Session.

At this time an amendment to Action 18-SU-010 was made adding HIB Tracking Number 54297 to the first readings.

Motion by Mrs. Olawski, Seconded by Dr. Foy and carried by unanimous consent.

ADJOURNMENT

Action 18-AJ-007:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Motion by Mrs. McLaughlin, Seconded by Mrs. Vanderoef. The resolution was adopted on full board consent.

Time: 10:29PM

Respectfully Submitted,

Edward J. McManus
Edward F. McManus
Business Administrator/Board Secretary

Minutes Prepared: 10/24/17

Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

Maria Grant
Maria Grant, President

11/20/17
Date